

(Preliminary minutes – subject to approval by Presbytery of Lake Huron)

PRESBYTERY OF LAKE HURON
Stated Meeting – September 20, 2018

The Presbytery of Lake Huron was called to order with prayer by the Moderator, the Rev. Desiree Lawson, at 9:30 a.m., on Tuesday, September 20, 2018, at Tawas Area Presbyterian Church, Tawas, Michigan.

The roll was taken, and the moderator announced that a quorum was present.
[ATTACHMENT A]

Welcome by the host pastor was given by Elder Kathleen Rowe.

MOTION WAS SUSTAINED to adopt the docket.

Visitors, new clergy and elder commissioners were introduced.

MOTION WAS SUSTAINED to seat the following as Corresponding Members: The Revs. David Weber (Lake Michigan), Leslie Piper (Charlotte) and Brant Piper (Charlotte)

MOTION WAS SUSTAINED to approve the Consent Agenda which included the following:

1. The minutes of the June 5, 2018 Stated Meeting
2. The request of the Houghton Lake-Kirk of the Lakes for an exception to G-2.0404 so that they may elect a ruling elder to serve more than two consecutive terms.

WORSHIP included a **CELEBRATION OF THE LORD'S SUPPER**, sermon led by the Rev. Dr. Rhashell Hunter, and an **OFFERING** to Hale Area Fish.

A report of the **GENERAL ASSEMBLY COMMISSIONERS AND OVERTURE ADVOCATE** was given by the Rev. Desiree Lawson (Overture Advocate), Elder Jacob Bennett (Elder Commissioner) and the Rev. Dr. Sharlyn Gates (Clergy Commissioner).

A short **BREAK** was taken prior to the Equipping for Ministry workshop.

EQUIPPING TIME was led by the Rev. Dr. Rhashell Hunter.

Adjourned for lunch at 12:45 pm.

Reconvened at 1:20 pm.

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The **PRESBYTERY COUNCIL** report was given by Elder CJ Merriman.

The Presbytery Council recommended and presbytery approved:

1. The proposed changes to the bylaws be approved [ATTACHMENT B].
2. The Presbytery's per capita rate for 2019 set at \$16.57, an increase of \$.61 per member.

The Presbytery Council presented the following items for information:

3. Council approved moving the Presbytery meeting from Tuesday, September 18, 2018 to Thursday, September 20, 2018 to accommodate having Rev. Dr. J. Herbert Nelson, the Stated Clerk of the PC(USA) preach and lead discussion for our meeting.
4. Approved the September 2018 Presbytery meeting offering be designated to "Hale Area Fish," a local non-profit baby and food pantry.

The **TRUSTEES** report was given by the Rev. Dr. Dan Saperstein.

The Trustees recommended and presbytery approved:

1. That a written agreement between Rev. Kelly Richards, pastor, Grace Cathedral Community Church, 1709 Nebraska Ave, Flint and the Presbytery of Lake Huron be drafted, negotiated and executed by a Task Force. The Task Force, in consultation with legal counsel, will consist of Andrea Drapp, Tom Brackbill, and Dan Saperstein. The agreement would be binding upon acceptance and signage by both parties. It will include the following terms, if the way be clear:
 - a) Maintains current monthly payments of \$1,100 be made through December 2019.
 - b) On or before December 31, 2019, Grace Cathedral Community Church shall purchase the land contract at 60% of the remaining balance on December 31, 2019 with a one-time payment of \$78,944.15 (60% of \$131,573.59).
 - c) To secure the agreement, a non-refundable deposit of no more than \$5,000 will be required from Grace Cathedral Community Church.

[note: it was subsequently clarified that purchase at an earlier date would be acceptable provided that monthly payments have been maintained. The purchase price would then be 60% of the outstanding principal at the time of purchase.]

2. A request from Cass-City First that a portion of the proceeds from the sale of their manse designated by the Presbytery as a condition of sale be re-designated for roof repairs. The Trustees recommend that the Presbytery approve the re-designation of \$32,000 from Cass-City-First's Manse fund for roof repairs, contingent upon the following conditions:
 - a) That the housing allowance be maintained at not less than the current amount for the duration of the current pastor's call;
 - b) That an annual special offering be announced and received to replenish the manse fund principal. This offering shall be received for ten years or until the amount withdrawn from the fund is replenished, whichever comes sooner;
 - c) That the amount of lost interest be calculated annually using the current interest rate on a CD at their local bank in the amount of the balance of un-replenished manse funds as of September 1 of that year, and that the amount be reported in the annual financial report.

The Trustees presented the following items for information:

1. Authorized \$66,736.00 as the investment distribution for the 2019 Presbytery budget per the distribution policy.
2. Re-pavement of the parking lot at the Presbytery Office has been completed for a cost of \$14,000. The Korean Presbyterian Church of Saginaw will share the cost by making monthly payments of \$111.12 over a three year period totaling \$4,000, interest free.

The **COMMISSION ON MINISTRY** report was given by The Rev. Matthew Schramm.

The Commission on Ministry recommended and presbytery approved:

1. Approve the 2019 Minimum Terms of Call [ATTACHMENT D]

The Commission on Ministry reported that it took the following actions on behalf of presbytery or presents them for information:

2. Granted permission to Elder Pam O'Conner to serve communion at Crowell-First for up to one year.
3. Approved a grant in the amount \$600 for the Rev. Dr. Sharlyn Gates to attend Interim Training.
4. Permitted the Rev. Cassie Todd to Labor Outside the Bounds of the Presbytery.

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5. Allowed Midland-Memorial to proceed with a neutral pulpit of the candidate for Designated Pastor.
6. Approved funds for the Ministry Appreciation Dinner. Anticipated costs are approximately \$2000.
7. Appointed the Rev. Christina Jensen as Moderator of Session of Alma-First.
8. Appointed an Administrative Commission to Install the Rev. Hakbae Moon as Pastor of Flint-Unity at a date and time to be determined and authorize the moderator to appoint commission members.
9. Approved the renewal the full-time Temporary Supply (Interim) contract between the Rev. David Myers and Saginaw-Countryside effective August 30, 2018 for a period of six months. Terms are as follows:

Cash Salary	\$19,740
Housing Allowance	\$ 3,948
SECA	\$ 3624.26
Pension/Major Medical	Full per BOP Plan
Travel	IRS Rate
Vacation Time	2 weeks including 2 Sundays
Study Leave	1 weeks including 1 Sundays
Study Leave Allowance	\$325
Professional Expenses	\$250
Other	50% of SECA liability \$1812.13

10. Approved the renewal of part-time (20 hours per week) Temporary Supply contract between the Rev. Annie Duncan and Swartz Creek-Mundy effective August 1, 2018 for a period of one year. Terms are as follows:

Cash Salary	\$10,000
Housing Allowance	\$6,000
SECA	\$720
Pension/Major Medical	N/A
Travel	IRS Rate
Vacation Time	7 weeks including 7 Sundays
Study Leave	2 weeks including 2 Sundays
Study Leave Allowance	\$300
Book Allowance	\$100
Phone Calls	\$240

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11. Approved the terms of call for the Rev. Hakbae Moon to serve as Pastor of Flint-Unity and to direct the Stated Clerk to transfer his membership from Presbytery of Sheppards and Lapsley upon request. They are as follows:

Cash Salary	\$36,022
Housing Allowance	\$7,204
Pension/Major Medical	\$15,777
Travel	IRS Rate
Vacation Time	4 weeks including 4 Sundays
Study Leave	2 weeks including 2 Sundays
Study Leave Allowance	\$650

12. Approved the renewal of the contract between Elder Kathleen Rowe and Tawas effective August 1, 2018 for a period of one year. Terms are as follows:

Cash Salary	\$12,936
Housing Allowance	\$29,544
Travel	IRS Rate up to \$1,800
Vacation Time	4 weeks including 4 Sundays
Study Leave	2 weeks including 2 Sundays
Study Leave Allowance	\$648
Book Allowance	\$360
Professional Expenses	\$720

The Rev. Ted McCulloch will continue as her mentor.

The **NOMINATING TEAM** report was given by Elder Mary Ann Parker.

The Nominating Team placed the following people in nomination for the committees and classes indicated and presbytery approved them as follows:

Officers (*Votes were taken separately.*)

Elder Chris Wolf (Marlette-First and Second), Moderator
The Rev. Dr. Rhonda Myers (Midland-Chapel Lane), Vice Moderator
Elder Roger Scovill (Saginaw-Warren Avenue), Treasurer (3 year term)
The Rev. Ted McCulloch (Saginaw-First), Stated Clerk (3 year term)

Coordinating Team

The Rev. Doug Abel (Vassar-First), Class of 2021, Region 4 ***
Elder Adam Engel (Saginaw-Second), Class of 2021, Region 2 ***

***NOTE: Doug has served four years, we are requesting a waiver from Presbytery to allow him to serve a three year term. There are fewer at-large positions due to the restructuring of the Council. Adam has had his term readjusted because of the restructuring of the Presbytery Council to downsize the Council.

Commission on Ministry

Elder Don Wixson (Croswell-First), Class of 2019, Region 4
The Rev. Linda Graham (Cass City-First and Fraser), Class of 2021, Region 4
Elder Kathleen Rowe (Tawas-Tawas Area), Class of 2021, Region 2
Elder Craig Hardy (Flint-Trinity United), Class of 2021, Region 3
Elder Georgia McCall (Flint-Trinity United), Class of 2021, Region 3
The Rev. Dawn Russell (Linden), Class of 2021, Region 3

Commission on Preparation for Ministry:

The Rev. Andrew Pomerville (Alma College), Class of 2021, Region 1
Elder Jim Griffith (Bay City-First), Class of 2019, Region 2
The Rev. Katja Gruening (Sandusky & Yale), Class of 2021, Region 4

Nominating Team:

The Rev. Dr. Joseph Novak (Flint-First). Class of 2021, Region 3
Elder Carolyn Krebs (Bay City-First), Class of 2021, Region 2

Board of Trustees:

The Rev. Dr. Wally Mayton (Midland-Memorial), Class of 2021, Region 2
Elder Roger Scovill (Saginaw-Warren Avenue), Class of 2021, Region 2

SYNOD COMMISSIONERS:

The Rev. Ted McCulloch (Saginaw-First). Class of 2019, Region 2

MISSION COORDINATION TEAM:

Elder Kathy Mauer (Birch Run-Taymouth), Class of 2021, Region 2
Elder Judith McDowell (Midland-Memorial), Class of 2021, Region 2

DISASTER RESPONSE TEAM:

Regional Coordinators:

The Rev. Andrew Miller (Mt. Pleasant-First), Region 1
Elder Tom Ryden (Midland-Memorial), Region 2
Elder Georgia McCall (Flint-Trinity United), Region 3

The Vice Moderator, Elder Chris Wolf, assumed the chair.

The **EXECUTIVE PRESBYTER** report was given by the Rev. Dr. Dan Saperstein.

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The **STATED CLERK** report was given by the Rev. Ted McCulloch.

The Stated Clerk reported the following items for information:

1. The minutes of the Presbytery were reviewed by the Synod and approved without exception.
2. Annual Minutes Review will be held on three different Saturdays, beginning at 10 AM each time. Locations are included in the mailing to Clerks.
3. Invitations are being accepted for 2019 Presbytery Meetings:

March 2 (<i>Please note this is a Saturday</i>)	Grand Blanc Kirkridge
June 4	Saginaw First
September 17, 2019	Mt. Pleasant First
December 3, 2019	

If you are interested in hosting one of those Presbytery meetings, please **e-mail** the Stated Clerk's office – tmcculloch@presbylh.org. All meetings start at 9:30 AM. The Clerk will be recommending to Council that meeting host churches be handicap accessible.

4. The following invitations have been received to host presbytery stated meetings in 2018:

<u>Date</u>	<u>Location</u>	<u>Time</u>
December 4	Flint-Trinity United	9:30 am

Attendees were encouraged to complete their feedback forms prior to leaving.

The meeting adjourned following prayer by the Vice Moderator at 2:00 pm.

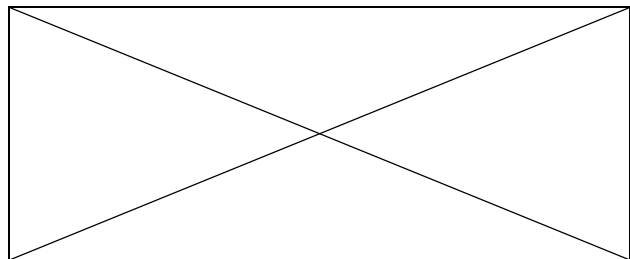
The next stated meeting of the Presbytery of Lake Huron will be held Thursday, September 20, 2018 at Tawas Area Presbyterian Church, Tawas, Michigan, beginning at 9:30 a.m.

Respectfully Submitted,

Ted McCulloch
Stated Clerk

ATTACHMENT A – Attendance

<u>NAME OF MINISTER</u>	<u>Present</u>	<u>Excused</u>	<u>Absent</u>	<u>NAME OF MINISTER</u>	<u>Present</u>	<u>Excused</u>	<u>Absent</u>
Abel, Doug	1			Moon, Hakbae	1		
Ahn, Daniel (HR)		1		Myers, David	1		
Becker, John (HR)		1		Myers, Rhonda	1		
Blackburn, David (HR)		1		Neumann, James	1		
Blatt, Karen (HR)	1			Neuville, Donald (HR)		1	
Borycz, Edward (HR)		1		Novak, Joseph		1	
Brackbill, Thomas		1		Offrink, James (HR)	1		
Brooks, Alexander (HR)		1		Ofori-Nipaah, Philomena	1		
Browne, Jim		1		Pak, Shimon	1		
Browne, Roger (HR)		1		Park, Dong Won (HR)		1	
Carnes, Lindsey	1			Parker, Kenneth (HR)		1	
Carnes, Robbie		1		Peterson, Alex	1		
Chambers, Janice (HR)	1			Peterson, Theresa		1	
Chang, Catherine		1		Rasmussen-Baker, Jill		1	
Clark, Bert (HR)		1		Russell, Dawn	1		
Cundiff, Thomas (HR)		1		Russell, Peter (HR)		1	
Cunningham, Bruce (HR)		1		Saperstein, Dan	1		
Der-Garabedian, Lucy		1		Schacher, Tom		1	
Duncan, Annie		1		Schramm, Matthew	1		
Emrich, Robert (HR)		1		Shoemaker, Rodney		1	
Eshelman, David (HR)		1		Shugert, Stephen (HR)		1	
Evans-Justin, Mary Anne (HR)		1		Snyder, Noel		1	
Gates, Fred (HR)		1		Stilwell, Elizabeth		1	
Gates, Sharlyn	1			Stratton, Brian		1	
Gillette, George (HR)		1		Swihart, Dale (HR)		1	
Graham, Linda	1			Taylor, Robert (HR)		1	
Grant, Glenn		1		Todd, Cassie		1	
Grimes, Ronald (HR)		1		Vredeveld, Ron		1	
Gruening, Katja	1			Walser, Joseph (HR)		1	
Hetzel, Kenneth (HR)		1		Ytterock, Paul		1	
Hunter, Rhashell	1			Zaki, Raafat		1	
Jensen, Christina		1					
Kroener, John Scott		1		Total Present	21		
Lawson, Desiree	1			Total Excused	53		
Lawther, Richard (HR)		1		Total Absent	1		
Lee, Hoon Koo		1					
Lee, Joungnam		1					
Loenshal, Michael		1					
Marquardt, Charles		1					
Mayton, Wally		1					
McCulloch, Ted	1						
McMellen, Larry (HR)		1					
Miller, Andrew		1					
Moody, Chris		1					



ATTACHMENT A – Attendance (Continued)

NAME OF CHURCH	<u>Present</u>	<u>Absent</u>	<u>Elder Commissioner(s) Present</u>
Alma-First		1	
Bay City-First	1		Ellen Pearson
Bay City-Westminster	1		Karen Schoepf
Beaverton	1		Caroline Johnson
Birch Run		1	Elder requested excused absence
Breckenridge		1	
Caro		1	
Cass City-First		1	
Cass City-Fraser	1		Kim Strunz
Croswell		1	
Davison		1	
Deckerville		1	
Elkton-Chandler		1	
Fairgrove	1		Beth Ann Asperger
Fenton-First	1		Janet Stork
Fenton-Tyrone		1	
Flint-First		3	
Flint-Trinity United		1	
Flint-Unity		1	
Flushing		1	Elder requested excused absence
Grand Blanc-Kirkridge	1		Ray Green
Harbor Beach		1	
Holly	1		Charlee Litten
Houghton Lake		1	
Ithaca-First			Elder requested excused absence
Ithaca-Lafayette		1	
Kinde-First		1	
Lapeer	1		Sharon Galbreath
Linden	1		Cindy Shane
Marlette-First		1	
Marlette-Second		1	
Midland-Chapel Lane	1		Susan Gaul
Midland-Memorial	2		Barry George, Bill Lauderbach
Mt. Pleasant	1		Tom Miles
Rosebush		1	
Saginaw-Countryside Trinity	1		Lori Halase
Saginaw-First	1		Barb Lumsden
Saginaw-Korean		1	
Saginaw-Second	1		Doug Byron
Saginaw-Warren Avenue		1	
Sandusky		1	
Swartz Creek			Elder requested excused absence
Tawas	1		Al Gould
Twining		1	
Uby		1	
Vassar		1	
Yale		1	
Total Present	18		
Total Represented	17		
Total Not Represented	30		

ATTACHMENT A – Attendance (Continued)

ELDER MEMBERS	<u>Present</u>	<u>Absent</u>	<u>Excused</u>
Andrea Drapp (Trustee)			1
Adam Engel (Presbytery Council)			1
Sarah Martin-Fanone (Presby Council)			1
Doug Gorringer (Presbytery Council)			1
Janie Gugino (COM Moderator)			1
Linda Langrill (Personnel Team Mod)	1		
Georgia McCall (PW Moderator)			1
CJ Merriman (Presbytery Council)	1		
Tom Miles (Presbytery Council)	1		
Delphine Moore (Presbytery Council)			1
Mary Ann Parker (Nominating Team) ***	1		
Roger Scovill (Treasurer)			1
Total Elder Members	4	0	8

*** Signed in as Elder Commissioner, did not count here

COMMISSIONED RULING ELDERS	<u>Present</u>	<u>Absent</u>	<u>Excused</u>
Baker, Jon			1
Mark Garavaglia			1
Shaun Hardimon			1
Linda Living-Hawley			1
Liz Long	1		
Peggy Ronk			1
Kathleen Rowe	1		
Wixson, Don			1
Chris Wolf	1		
CRE Attending	3		
CRE Not Attending	0		
CRE Excused	6		

MEETING ATTENDANCE TOTALS

CATEGORY	<u>Present</u>	<u>Absent</u>	<u>Excused</u>
Members of Presbytery	21	1	53
Corresponding Members	3		
Commissioned Ruling Elders	6	0	0
Church Commissioners	18	30	
Elder Members	4	0	8
Visitors (Including LHP Staff)	17		
Total People in Attendance	69		
Churches represented	17		
Churches not represented		30	

ATTACHMENT B – Proposed Bylaws Changes

Recommended Changes to Presbytery Bylaws: *(changes in Bold or cross-out)*

- Article V, Bylaw 5.2 Membership currently reads:
“The membership shall include at least one person from each of the four regions of presbytery plus two at large members. Additional members of the Council shall include: the moderator and vice moderator of the presbytery, moderators of the Nominating Committee, Mission Coordination Committee, COM, CPM, and Board of Trustees. The Executive Presbyter and Stated Clerk shall serve as non-voting members with privilege of voice.”

Proposed new Article V, Bylaw 5.2 Membership

“The membership shall include at least one person from each of the four regions of presbytery plus two at large members. Additional members of the Council shall include: **the moderator of Council**, moderator and vice moderator of the presbytery, moderators of the Nominating Committee, Mission Coordination Committee, COM, CPM, and Board of Trustees. The Executive Presbyter and Stated Clerk shall serve as non-voting members with privilege of voice.”

- Article II, Bylaw B 2.1 – Meetings currently reads:
“ a. Ordinarily, the Presbytery shall hold four stated meetings per year. The meetings will be held on the first Tuesdays of March, June and December and the third Tuesday of September. The presbytery shall not meet during Holy Week.”

Proposed new (to allow for meetings on any day of the week) Article II, Bylaw B 2.1 – Meetings

“ a. ~~Ordinarily,~~ **The** Presbytery shall hold four stated meetings per year. The meetings will be held in ~~first Tuesdays of March, June, and December. and the third Tuesday of September.~~ **September** and December. The presbytery shall not meet during Holy Week.”

ATTACHMENT C – 2019 Minimum Terms of Call

2019 MINIMUM TERMS OF CALL - REPORT TO THE PRESBYTERY OF LAKE HURON

September 20, 2018

The policy of Lake Huron Presbytery with regard to minimum salary figures is twofold:

1. The Presbytery changes the minimum cash salary figure for ministers annually in accordance with the change in the Cost of Living figures issued by the Bureau of Labor Statistics. The figure to be used is to be the one issued by the Bureau on July 1st for the preceding twelve months, and is to become effective on the following January 1st.
2. The Presbytery has established two minimum salary packages – one for ministers who have up to 10 years of experience, and one for ministers who have 10 years or more experience.

The Cost of Living increase on July 1, 2018 was 2.3 percent. Therefore, the Committee reports that the Minimum Terms of Call for 2019 should be increased as follows:

Items	Full time, less than 10 years	Full time, more than 10 years
Cash Salary	36,144	36,851
Housing allowance (20% of cash)	7,229	7,370
Medical/pension/disability (with manse)	Full applicable coverage	Full applicable coverage
Medical/pension/disability (with housing allowance)	Full applicable coverage	Full applicable coverage
Travel Reimbursement	Current IRS business rate	Current IRS business rate
Study Leave allowance	\$650	\$650
Study leave time	2 weeks including 2 Sundays	2 weeks including 2 Sundays
Vacation time	4 weeks including 4 Sundays	4 weeks including 4 Sundays
Moving expenses	All	All

Important: Effective January 1, 2015 all pastors with new calls within the presbytery will attend the Pastors in Transition seminar within the first two years. The cost to be split equally between the presbytery and the congregation.

The following Maternity/Paternity Policy was approved by Presbytery on Dec. 1, 2009:

a. Maternity Leave: should be provided to female clergy following the birth or adoption of a child. Leave should be provided in the following way: eight (8) weeks at full compensation (including salary and housing). Vacation time may be taken in addition to the 8 weeks maternity leave extending the leave to twelve (12) weeks paid. During this time the session is responsible for providing pulpit supply and may apply to COM for financial assistance from their budgeted funds.

b. Paternity Leave: should be provided to male clergy following the birth or adoption of a child. Leave should be provided in the following way: two (2) weeks at full compensation (including salary and housing). Vacation time may be taken in addition to the two (2) weeks paternity leave extending the leave to six (6) weeks paid. During this time the session is responsible for providing pulpit supply and may apply to COM for financial assistance from their budgeted funds.

This information is also available on our website: www.presbylh.org/committees/committee-on-ministry-com/